

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Rural Development & Co-operative Division.
Institution Section-2
www.rccd.gov.bd

Memo No- 47.023025.61.00.141.2014-284(12)

Date: 02 August, 2016

From: Md. Mizbah Uddin Molla
Assistant Secretary

To: Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka.

Sub: **Sanction of permission for earned leave (Ex-Bangladesh) to Mr. Shamim Reza, Joint Registrar, (DGM, Bangladesh Somobaya Bank Ltd) Department of Co-operatives to attend Marriage Ceremony of his Niece at 514, Woodford Drive, Ceder Park, TX-78613, United States Of America.**

The undersigned is directed to convey the sanction of the earned leave (Ex-Bangladesh) from 01-08-2016 to 30-08-2016 or 30 (thirty) days from the date of availing leave (excluding journey time) to Mr. Shamim Reza (passport no. OC 0026581), Joint Registrar, (DGM, Bangladesh Somobaya Bank Ltd) Department of Co-operatives to attend Marriage Ceremony of his Niece at 514, Woodford Drive, Ceder Park, TX-78613, United States Of America.

02. The sanction will follow the terms and conditions mentioned below :

- (a) All expenditures of this journey will be borne by him.
- (b) He will draw his pay and allowances in local currency.
- (c) He will not overstay abroad beyond the approved period of leave.

03. This order is issued with the approval of the competent authority.

Yours Sincerely

Sd/-


(Md. Mizbah Uddin Molla)
Assistant Secretary
Ph: 9563211

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Copy forwarded for kind information and necessary action to:

1. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. Ambassador of United States of America in Dhaka, Bangladesh
4. H.E. Ambassador of Bangladesh in United States of America.
5. Registrar & Director General, Department of Co-operatives, Co-operative Bhaban, Agargaon, Dhaka.
6. General Manager, Bangladesh Somobay Bank Ltd, 9-D, Motijheel, Dhaka-1000
7. Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
8. P.S. to the Hon'ble Minister/State Minister, Ministry of LGRD & Co-operatives, Bangladesh Secretariat, Dhaka.
9. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
10. P.S. to the Secretary, RDCD, Bangladesh Secretariat, Dhaka.
11. Mr. Shamim Reza, Joint Registrar, (DGM, Bangladesh Somobaya Bank Ltd) Department of Co-operatives, Bangladesh Somobay Bank Ltd, 9-D, Motijheel, Dhaka-1000
12. Programmar, RDCD, Bangladesh Secretariat, Dhaka.


2.8.16.
(Md. Mizbah Uddin Molla)
Assistant Secretary